

## Matters Arising from ANCCG Meeting on 10 March 2025

	Ongoing Matters Arising	Meeting	Action By	Due Date	Status
1	Auckland Airport to review and publish minutes (i.e., month review period; “unconfirmed minutes” published to website; published as “confirmed” after next meeting). for all future meetings.	09/12/24	Jeremy L	1 month after meeting date	Complete - Unconfirmed minutes published onto website and process in place.
2	Jeremy Lo and Alf Filipaina to liaise on possible alterations to Council internal processes and website information, and to consider Council compliance monitoring staff member attendance, and report back to the Group.	09/12/24 10/03/25	Jeremy L Caitlin G	09/06/25	Complete - The Auckland Council website was updated for further clarity. AIAL later reviewed the updated Auckland Council website contents for readability and found it appropriate.
3	ANCCG members who have not yet completed the standing conflict register to sign and complete that.	09/12/24 10/03/25	Jaynie Y	09/06/25	In Progress - Conflicts of Interest survey sent out to outstanding ANCCG members and alternates who have not declared conflicts or lack of.
4	ANCCG Secretariat to follow up with those who had not yet signed the Code of Conduct and liaise with Council advisors to assist the process.	09/12/24 10/03/25	Jaynie Y	09/06/25	In Progress – Code of Conduct sent out via Adobe e-Sign to outstanding ANCCG members and alternates who have not signed. Secretariat to contact Local Board Advisors to ask LB members to sign.

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5	Community Engagement Portal (CASPER Noise Lab or equivalent) budget bid FY26	10/06/24 10/03/25	Kylie H	09/06/25	Complete - The Casper Engagement Portal has not been prioritised in the FY26 budget. AIAL will review the FY27 budget capability. No further action required
6	Auckland Airport to consider the potential timing, Regulatory and quorum implications of Local Government elections when drafting the 2025 meeting schedule, and report back at the next meeting.	09/12/24 10/03/25	Jeremy L Caitlin G Kylie H Councillor Alf	11/11/25	Complete - No implication for the September meeting. Local Board members receive their portfolios in November which may not give enough time to confirm attendance.  Councillor Alf will talk about election process and timings.
7	Both the Secretariat and Alf Filipaina to write to all identified "absent" members and their Board Chairs to note their or alternates' lack of attendance, and to request confirmation of their attendance at future meetings.	10/03/25	Councillor Alf Caitlin G	09/06/25	Complete - Members confirmed attendance.  The Secretariat reviewed attendance of last four ANCCG meetings. Members were contacted to confirm their attendance.
8	Helen Futter to email Alf Filipaina the details of her testing of the Council call-takers' responses to her "aircraft noise complaint(s)".	10/03/25	Jeremy L Caitlin G	09/06/25	Complete - Helen Futter send an email with the details of her testing to councillor Alf.

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9	Alf Filipaina to then write to the Council “owner” of the website and/or the Council “owner” of the noise complaint call-taking process, seeking solution(s), and to report back the results to the Secretariat and to Helen Futter.	10/03/25	Councillor Alf Jeremy L Caitlin G	09/06/25	In Progress - To follow up with Councillor Alf.
10	Geoff Hounsell of Airways to report back to the group about the investigation of the data outage and steps taken to ensure it doesn’t happen again.	10/03/25	Jeremy L Caitlin G Geoff H Kathleen D	09/06/25	Complete - Unable to retrieve data as will require significant resourcing from Airways to do so. The cause was an old hardware failure, which has since been replaced.
11	Jeremy Lo to contact the “historic complainant” and invite them to attend and/or speak to a future ANCCG meeting.	10/03/25	Jeremy L Caitlin G	09/06/25	Complete – AIAL has contacted the complainant regarding concerns about the complaints system and website access. These issues were previously addressed in March 2024 (see <a href="#">Review of Noise Complaint Procedures inc CASPER System</a> ). The Auckland Council has updated their ‘ <a href="#">Complain about noise</a> ’ webpage to include the Auckland Airport Noise complaint webpage. See point 2 above.  The complainant has declined the opportunity to speak at a future ANCCG meeting.
13	Mark Laurenson to provide David Wong with the list of suburbs/locations for which additional data records are sought;	10/03/25	Mark L David W	09/06/25	Complete - List obtained.

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14	David Wong to make enquiries using sources of information available to the Council to help the group understand the number of eligible properties in the HANA, MANA and future MANA areas (with any assistance to be given by Alf Filipaina and Mervin Chetty at David's request) and report back at the following meeting.	10/03/25	Mark L David W	09/06/25	Complete - David Wong has provided a spreadsheet of building consent dates for dwellings in the current and future MANA and HANA.
15	AIAL to reinstate former wording "to access" technical guidance in Activity 8 of the draft Terms of Reference document.	10/03/25	Mark L Jeremy L Caitlin G	09/06/25	Complete - by Mark L and Sarah W. Approved on 14 May 2025. Refer to Agenda Item 13.
16	AIAL to submit the final document to the Council for inclusion in the Designation and to inform Alf Filipaina of when it is being presented to Council, and he would liaise with the Council CEO.	10/03/25	Kylie H Jeremy L Caitlin G	09/06/25	Complete - Confirmation report received 14 May 2025
17	AIAL to liaise with Nick Bakulich and the Māngere local board about ways to promote the noise complaints process.	10/03/25	Andrea Mark L	09/06/25	Complete- Andrea and Mark through the community drop-in sessions and Noise Reduction Programme sessions will mention there will be a complaints process and website but won't be promoting it or go into too much details.

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18	The Secretariat to ensure required formalities are performed to put forward Apulu Reece Autagavia as an Auckland Airport Community Trust member.	10/03/25	Kylie H Jeremy L Caitlin G	09/06/25	Complete.
19	AIAL consider an appropriate update to the procedures to cover the possibility that such Auckland Airport Community Trust nominee is not elected at Local Government elections and reported back to the next meeting.	10/03/25	Jeremy L Caitlin G	09/06/25	In Progress - Trustee criteria: LB member working in area of benefit or someone who lives in area of benefit. Unsure if Reece lives in the AOB.  20/05/2025 – ANCCG Secretariat sent email to Reece querying residential home address, alongside context of query.
20	AIAL to promptly email the group with further details about the AKL Master Plan community consultation process so that members can ensure their communities attend these events	10/03/25	Andrea M Jeremy L Caitlin G	09/06/25	Complete. Email sent on 23/04/2025 to all members. Email subject- Agenda Item 14 – AKL Masterplan 2025 Community Engagement Plan.